

Migrant Student Information Exchange (MSIX)

MSIX Lab: MSIX for Recruiters

2011 OME Conference

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Nashville, Tennessee





Session Overview

- Using MSIX for Recruitment
- MSIX Student Search and Notification Overview
- MSIX Student Search and Notification Demonstration
- Hands-on Student Search and Notification Exercises
- Questions and Answers

Target Audience:

- Recruiters (Primary Users and Secondary Users)



Using MSIX for Recruitment

- You print a list of new student enrollments for your district from the district student database. How can MSIX assist you?
- One of your migrant families or contacts tell you of new families and youths in town. How can MSIX assist you?

BEST PRACTICE:

Before making the initial home visit or conducting the first interview, do a search in MSIX to see if the family or youth is or has been in the MEP

- During the interview, the worker mentions a move in the past 3 years and being in the MEP in another state. How could MSIX help in making an eligibility determination?

BEST PRACTICE:

Search MSIX for the family or youth and view the historical record to verify a qualifying move made in the past three years.



Using MSIX for Recruitment (continued)

- One of your families is moving to another state. How can MSIX assist you?

BEST PRACTICE:

When you know a family is leaving your area, utilize the "send email notification" function on the student's consolidated record.

- During the interview, the worker tells you that he/she was not able to obtain the work specifically sought. How can MSIX assist you in making an eligibility determination?

BEST PRACTICE:

View the historical record to confirm that there is a history of migratory moves.



Using MSIX for Recruitment (continued)

- You notice the same family returning to your area every year around the same time. It peaks your interest about other migrant families you recruit. How can MSIX help you?

BEST PRACTICE:

- *View and analyze the student's historical record in MSIX to determine migratory patterns and better plan recruitment efforts*
- *Look at mobility reports (under Reports) to review patterns and timelines of movement.*

- You interview a worker but based on what he told you, he does not qualify for the MEP. However, you are not 100% sure. How can MSIX help you?

BEST PRACTICE:

Do a search in MSIX and view the historical record. Use this to determine if perhaps the worker missed or forgot a move that could qualify for the MEP.



MSIX supports Basic and Advanced Searches

- **Basic Search supports the most common searches**
 - Student Name
 - Student Date of Birth
 - Student Sex
 - MSIX ID
 - State Student ID
 - State

- **Advanced Search provides additional search parameters**
 - *All Basic Search parameters +*
 - Student Last Name 2
 - Student Suffix
 - Female Parent Name
 - Male Parent Name
 - Student Birth Location
 - Multiple Birth Flag



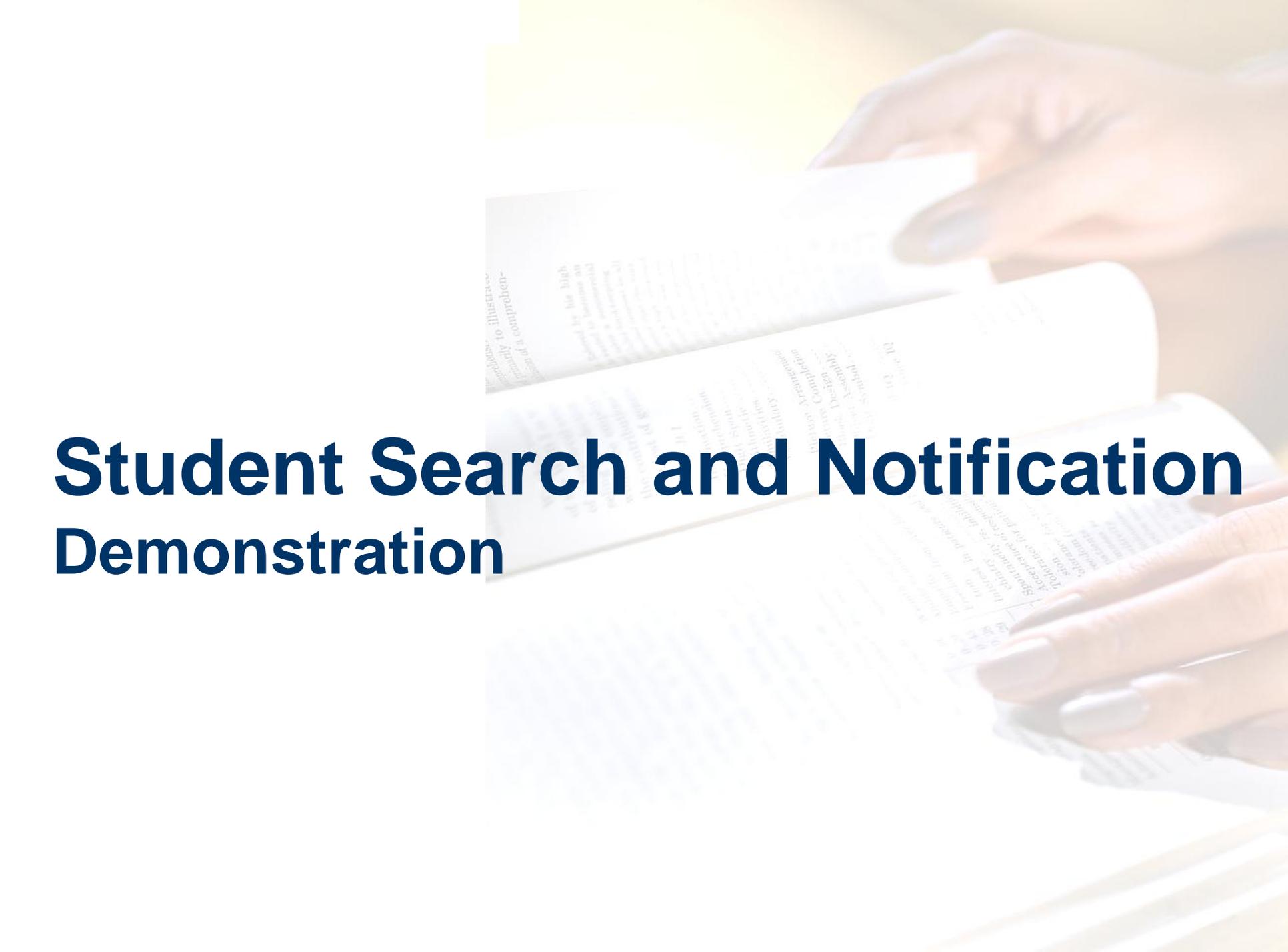
Basic and Advanced Search have common features

- Only specific user roles have access to student search functionality
 - Primary Users
 - Secondary Users
 - Data Administrators
- Some basic information must be provided for each search
 - Student Name (First, Middle, or Last)
 - MSIX ID
 - State Student ID
- Searches can be “Partial” or “Exact”
 - Partial searches include a “Wild Card” at the end of each search string
 - A Partial search for “Juan” can yield results such as “Juan”, “Juanita”, and “Juana”
 - Exact searches only search for the text specified
 - An Exact search for “Juan” will only yield results of “Juan”



MSIX allows users to send notices of student moves

- **Users can generate notices to users in other states when a student ...**
 - has just arrived in your school/district/state
 - notifies you that he/she will soon be moving to another school/district/state
- **Student move notifications are generated from the student's Consolidated View page**
- **MSIX sends the notification to the appropriate Data Administrator in the other state based upon ...**
 - the information entered in the Notification
 - the User IDs and Roles established by the other state

A close-up, slightly blurred photograph of a person's hands flipping through the pages of an open book. The book is held open, and the pages are being turned. The text on the pages is visible but out of focus. The background is a soft, warm yellow light. The overall image has a bright, airy feel.

Student Search and Notification Demonstration

Using Student Data Hands-on Exercises





MSIX Training Environment

<https://training.msix.ed.gov>

User ID: Primary-#
Password: Msix2011!

Questions??

