

MSIX Release v01.01 Change Notes

November 2007

MSIX Release V 01.01 Change Notes – October /November 2007

Changes have been made to MSIX functionality with the release of version 01.01 (v 01.01) to improve the overall functionality of the application. These change notes detail the resulting application and business process changes many of which have been suggested by State MSIX representatives to support MSIX. A change can be defined as any alteration or addition to MSIX. The changes are summarized in Table 1.1 to provide a high-level overview and then are described in detail in the narrative that follows.

Several aspects of the change are described in Table 1.1. Some changes introduce new MSIX functionality whereas others are revisions or enhancements to functionality that already existed. That difference is noted in the table as “N” for new changes or “E” for enhancements. Each change is very briefly described in the table simply to provide an idea of the change. The more detailed description may be needed to give better understanding. Finally, the roles that are impacted are listed so the User may quickly see what changes affect their use of MSIX.

If there are questions regarding any of the MSIX changes, they should be addressed to the MSIX Help Desk at 1-866-878-9525 or through email at MSIXSupport@deloitte.com.

No.	Change Item	N	E	Roles
1.	Online Training Available Outside MSIX	X		All
2.	Training Prompted on First Time Login	X		All
3.	User Administrator Search Available Outside MSIX	X		All
4.	States with Data in MSIX	X		All
5.	Documents in MS Word and PDF		X	All
6.	Flagging Students for Split		X	Data Administrator
7.	Worklist Email Notifications with Migrant Education Program (MEP) Contact		X	Data Administrator
8.	Student Consolidated Record Printing		X	Data Administrator
9.	Consolidate User Search Results		X	User Administrator

Table 1.1 – Change Items Overview

Change Item: 1 - Online Training Available Outside MSIX

Associated MSIX Roles: All User Roles

MSIX Online Training is available on the MSIX login page under "Trainer's Corner" link. Click on this link to access all of the MSIX Online Training that is available. Training is found for the following roles: Government Administrator, Primary User, Secondary User, State Regional Administrator, Data Administrator, and User Administrator. Training specific for the user's role is also found within the application under the Training link on the top navigational elements.

Change Item: 2 - Training Prompted On First Time Login

Associated MSIX Roles: All User Roles

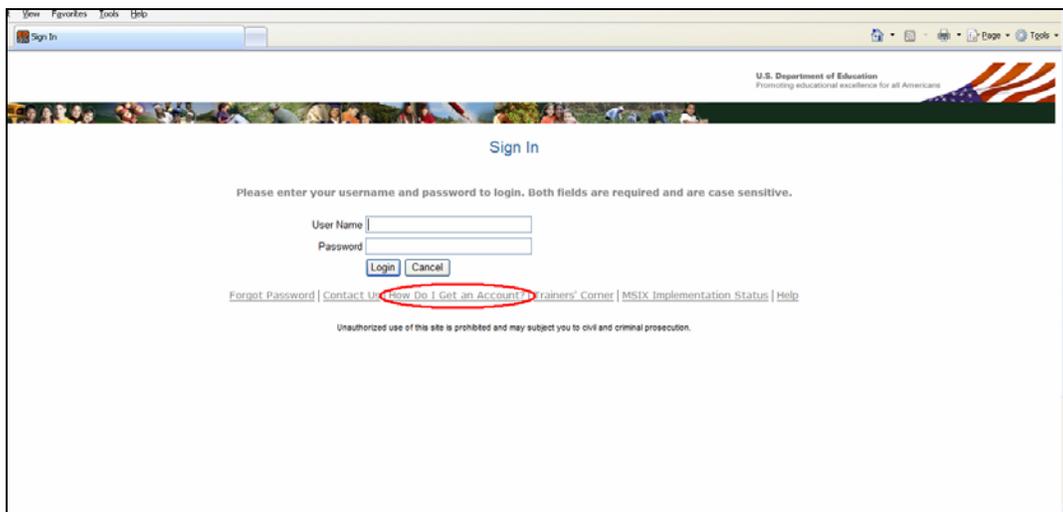
When a new user first logs into MSIX he/she is taken to a page that identifies MSIX documentation and training materials that new users should review prior to using MSIX. These items include the *MSIX Online Training*, the *Quick Reference Guide*, and the *MSIX User Manual*. The page also indicates where these materials can be found. After reviewing this page, the new user can click on the "Next" button provided on this page to continue onto the MSIX Rules of Behavior page.

Change Item: 3 – Regional and State User Administrator Lists Available Outside MSIX

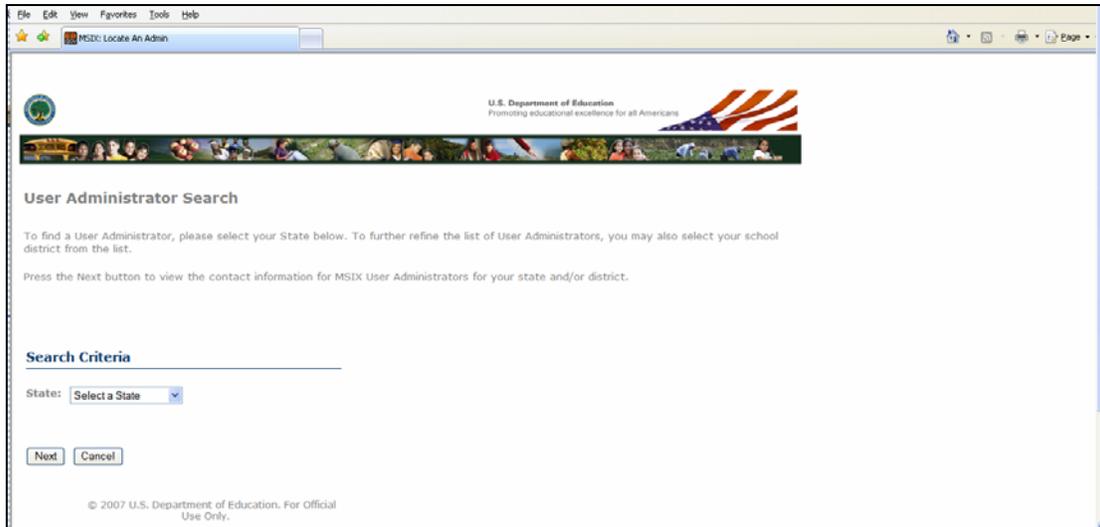
Associated MSIX Roles: All User Roles

A search for Regional and State User Administrators has been provided outside MSIX to enable Users to search for the contact information of the various Regional and State User Administrators. These lists can be accessed from outside the MSIX application, which allows Non-users the ability to search for User Administrator contact information. Non-users may then request access to MSIX by following the steps on the *User Application for Access to MSIX* application form and contacting the pertinent User Administrator. The contact lists provide the address, phone number, and email address for each User Administrator.

To access the User Administrator Search page, Non-users click on the 'How Do I Get an Account?' link as shown in the following figure.



After clicking on this link, a pop-up window opens, providing the instructions to request an account. Next, the applicant clicks on the “User Administrator Search” link to access the search function. The User Administration Search function searches for administrators based on states. The applicant may also add a school district to refine the list of administrators.



Change Item: 4 – States with Data in MSIX

Associated MSIX Roles: All User Roles

The MSIX Implementation will span several months as each state completes the MSIX interface testing process and begins to submit live data into MSIX. Users will be able to identify which states currently have student data in MSIX and the type of data (enrolments, assessments, course history, etc.) that is loaded. To access the status, Users click on the “MSIX Implementation Status” link located on the MSIX login page. This link takes Users to the MSIX Implementation Status page, which displays a map of the United States. Each state is color-coded to represent a specific implementation status. A key is located below the map that describes the meaning of each color code. A tabular view of the data is also available at the bottom of the page.

Change Item: 5 – Documents in MS Word and PDF

Associated MSIX Roles: All User Roles

MSIX release v01.01 provides both a Microsoft Word and PDF versions for MSIX documents such as the User Manual, the User Access Guide and Application, and Frequently Asked Questions (FAQs). The documents are still available from the same locations within the application, but separate links are now provided to access the MS Word and PDF versions.

Change Item: 6 – Flagging Students for Split

Associated MSIX Roles: Data Administrator

For a Split to occur, a student must have at least two historical records. When a User attempts to flag a student for a potential split on the Consolidated Student Record View, an error message will now appear if that student has only one historical record.

Change Item: 7 – Worklist Email Notifications with Migrant Education Program (MEP) Contact

Associated MSIX Roles: Data Administrator

MSIX generates email notifications when a new merge or split worklist item is added to a Data Administrator's worklist. These email notifications now include the contact information for the individual that initiated the merge or split so the Data Administrator can contact that person if there are any questions or concerns with the worklist item. The contact information includes the MSIX user's name, email address, and work phone number.

Change Item: 8 – Printing Consolidated Student Records

Associated MSIX Roles: Data Administrator

Users can now print the Consolidated Student Records directly from the "Validate Merge" and "Validate Split" pages for each student that is being considered for merge and/or split validation. Previously, users had to first navigate to the student's Consolidated view to print these reports. Microsoft Word and PDF icons now appear on the validation pages. The User will click on the icon for the preferred format to open the report to be printed.

Change Item: 9 – Consolidate User Search Results

Associated MSIX Roles: User Administrator

When an MSIX User Administrator searches for an MSIX User, the Search Results Page will display only one line for each user, even if the user has multiple roles assigned to him/her. The display of a single record for each User—regardless of the number of roles he/she has—simplifies the search process and helps to avoid any potential ambiguity.